

Bank reconciliation – pro forma

East Cowton Parish Council

Financial year ending 31 March 2016

Prepared by JUDITH KILSBY RFO (Name and role)

Date 01.6.2016

Balance per bank statements as at 31 March 2016: £ £ 11,290

Petty cash float (if applicable)

0

Less: any un-presented cheques at 31 March 2016

0

Add: any un-banked cash at 31 March 2016

0

Net balances as at 31 March 2016 (Box 8)

11,290

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

10,994

Add: Receipts in the year

4,507

Less: Payments in the year

4,211

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

11,290